



# MERALCO EMPLOYEES SAVINGS AND LOAN ASSOCIATION, INC.

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(02) 1622 – 6800 | meralco\_sla@mesala.com.ph | www.mesala.com.ph

**READY WHEN YOU NEED US**

To : All Members  
From : The President  
Subject: ELECTRONIC STATEMENT OF ACCOUNT

Ref. No. : FF-D2M-202405-13  
Date : June 03, 2024

In our desire to assist you, our members, in receiving account balances regularly, we are pleased to announce that MESALA shall issue a monthly electronic Statement of Account (eSOA) for your capital contribution (CCA), regular savings deposit (RSD), and time deposit (TD) accounts maintained with the Association.

All members are eligible to enroll for this eSOA. Members under HOLD status, however, must update their membership records before they qualify. For RSD and TD accounts under “AND” or “OR” arrangement, the eSOA will be sent to the email address on record of the principal accountholder. Should the email address on record be different from the email address provided in the enrollment form, member shall first update his/her membership records. Subsequent changes on email address of member on record due to membership updating will automatically update the email address for the eSOA sending.

Interested members shall submit the enrolment form at our office or *via* email at **meralco\_sla@mesala.com.ph**. Members with approved enrolment under the terms and conditions below shall be duly notified and shall receive eSOA every 1<sup>st</sup> day of the month.

Please be reminded to still update your passbooks regularly.

For your information and guidance.

(ORIGINAL SIGNED)

**Engr. ANTONIO M. ABUEL, JR.**  
*President*

### eSOA ENROLMENT FORM

I/we, \_\_\_\_\_,  
with Membership (CIF) No/s. \_\_\_\_\_, hereby apply for  
the monthly issuance of an electronic Statement of Account for the following account/s selected below:

Capital Contribution

Regular Savings Deposit

Time Deposit

The eSOA shall be sent to this designated email address: \_\_\_\_\_. By affixing  
my/our signature/s below, I/we understand and accept the following terms and conditions:

1. It is sole responsibility of the applying member/s to ensure that the provided email address is correct and valid.
2. As a measure to uphold the confidentiality and secrecy of deposit accounts, the eSOA in a PDF (Portable Document Format) file shall be password-protected.
3. The applying member/s shall ensure that only authorized person/s shall have access to such email address, and to the eSOA released pursuant hereto.
4. The applying member/s shall immediately notify the Association should he/she/they choose to discontinue the release of the eSOA. The pertinent notification shall be prospective in nature and shall, thus, take effect after the acknowledgment thereof by the Association.
5. The issuance of eSOA shall be immediately discontinued upon termination of membership, upon request for discontinuance by the member/s, or upon discontinuance by the Association.
6. The Association reserves the right to alter, modify, repeal, and/or revise the foregoing terms and conditions as it may deem fit to protect the interest of the Association and its members or when required by the *Bangko Sentral ng Pilipinas*.
7. The applying member/s render/s the Association free and harmless against any and all charges, complaints, costs, damages, demands, expenses, liabilities, and losses, seen or unseen, in relation to the foregoing, including any result from any delay, non-receipt, or any other similar cause.

\_\_\_\_\_  
Signature over printed name of accountholder/s / Date submitted

### THIS PORTION TO BE FILLED-OUT BY MESALA PERSONNEL

_____ <i>Signature over printed name of verifier-encoder</i>	<i>Date &amp; Time:</i>	<i>Ref. No.:</i>
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### PLEASE KEEP THIS ACKNOWLEDGMENT RECEIPT AS PROOF OF YOUR TRANSACTION.

<i>Received by:</i> _____ <i>Signature over printed name</i>	<i>Date &amp; Time:</i>
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